

Ref: 051/18

12<sup>th</sup> April 2018

Dear Parent/Carer

**Year 11 Liverpool Albert Dock – Wednesday 18<sup>th</sup> April 2018**

As part of the Geography GCSE Specification, we must complete fieldwork on two occasions. Therefore, it is our intention to take Year 11 Geography students to Liverpool Albert Dock on Wednesday 18<sup>th</sup> April to gather data for use in external examinations.

Coaches will depart school at 9.00 am and return at approximately 2.15 pm. Students must bring packed lunch. However, students who receive free school meals must inform us so that a packed lunch can be provided should they require one. I must remind students that any items such as mobile phones or money, if lost or damaged, cannot be replaced by school.

As students are representing the school on this occasion school uniform must be worn. Behaviour will be monitored and any incidents of unacceptable behaviour will be managed in the same manner as in school and any disciplinary action taken will be to ensure the safety and welfare of the individual and group.

Students should return the reply slip as soon as possible in a clearly marked envelope. If you have any queries about this trip please do not hesitate to contact me at school.

Students should attend school at normal time on Wednesday and meet in the small yard for registration.

Yours sincerely

Mrs K Williams  
Head of Geography

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**REPLY SLIP TO: Mrs K Williams – Year 11 – Liverpool Albert Dock**

Student: \_\_\_\_\_

Form: \_\_\_\_\_

I would like my son to attend the above trip on Wednesday 18<sup>th</sup> April 2018

Signed: \_\_\_\_\_ (parent/carers)

Date: \_\_\_\_\_