

Our Ref: 065/18

24th May 2018

Dear Parent/Carer

Arrangements for Year 11

I am writing to let you know about arrangements for Year 11 study leave and exam arrangements. As in recent years these arrangements are aimed to maximise learning and revision opportunities.

Study Leave arrangements

- From **Friday 25th May**, following their GCSE English Literature exam, boys may choose to study at home. Alternatively, they may continue to attend lessons in school; teachers will be available in the normal classrooms whenever they are timetabled to teach Year 11 until the last exam in their subject. Registers will be taken in lessons. Please take the opportunity to discuss with your son how best he can revise during this period (*ie* at home or at school); I would think that for many (but not for all!), the regular routine of school lessons, and regular access to subject specialists, will help them revise thoroughly.

Exam arrangements

- When they have examinations in school, students should leave bags and coats in the container situated outside the music rooms. Seat numbers will be displayed in the covered way on the Exam Notice Board. They should be ready to enter the Exam Hall at 8.45am for morning exams and 12.45pm for afternoon exams. Students should ensure they take everything they need for their exam out of their bag before the start.
- No iPods, mobile phones, MP3/4 players or smartwatches should be taken into the Exam Hall.
- Full school uniform must be worn whenever students are in school – including in exams.
- If there is any reason why your son may not perform at his best on a given day (*eg* he suffers from severe hay fever or other medical impairment, in which case medical evidence will be required, or there has been a death in the family), please get in touch with our Examinations Officer, Mrs Anders as soon as possible, as the Exam Boards may make allowances in some cases if we let them know.
- All BTEC Engineering students are expected to attend DT lessons as normal until Friday, 20th July, except when these lessons take place at the same time as an exam (a list of these occasions has been emailed to the parents of those students involved). Please contact Mr Richards if you have any concerns.
- GCSE results will be available in school from **08:00am** on the morning of **Thursday 23rd August**. Sixth Form registration will take place on the day once your son has received his results – we will write to you with more details about this in due course.

On behalf of the all the staff, I would like to wish all Year 11 students every success in their forthcoming examinations and hope they enjoy a restful break at the end of the ordeal. If you would like support at this time – either for yourself or for your son – or if there is any other way in which we can assist you, please do not hesitate to get in touch with Mr Harrison, our Head of Year 11, or myself.

Yours faithfully



Mr S Brierley
Principal