

Our Ref: 066/18

5<sup>th</sup> June 2018

Dear Parent/Carer

Your son is being invited to attend an end of year trip being organised by the Special Educational Needs Department. The trip will take place on Thursday 19<sup>th</sup> July and it will be to Komaru Outdoors, which is based at Knowsley Safari Park. During the day, your son will take part in team building activities, as well as enjoying the opportunity to learn some survival and bush craft skills alongside having fun in a relaxed environment! Activities will be planned with the specialists at Komaru Outdoors to ensure that all needs are catered for.

Your son will require appropriate clothing for all weather types and should ensure that he has a change of clothes/footwear. We will be outdoors the majority of the day and will therefore need to be prepared for all weathers, come rain or shine, including sun protection please! Your son will also require a packed lunch, additional drinks and some snacks for throughout the day.

To cover the cost of the trip the school ask for a voluntary contribution of £25 (which includes the cost of the centre for the day as well as the specialist instructors). If the voluntary contributions do not cover the cost of this trip, we regret it may have to be cancelled. In line with a recent change to our Charging Policy, pupils for whom we receive Pupil Premium funding (eg. those entitled, or previously entitled, to Free School Meals) will not be required to make a voluntary contribution for this trip. This payment can be made via Parentmail (+Pay) we have in school, or by cash/cheque (*cheques should be made payable to St.Margarets's Academy School Fund*).

Due to the number of boys being invited to attend, we are asking for parents/carers to drop off their child at the entrance to Knowsley Safari Park at 9:30am where a register will be taken and shared with school. If your child is absent on the day but has agreed to come on the trip, please notify school in the usual way as early as possible. Parents will need to collect their child from the same point at 3:00pm. We have access to the school minibus for those who will find this arrangement difficult however, there are a limited number of spaces and these will be given on a first come first served basis. Those who get a space on the minibus will need to be in school for the usual time of 8:40am and will be leaving school no later than 9:00am. They will return to school by 3:30pm and will need to make their own way home from school.

Once you have accepted your place, a consent form from KOMARU will be sent home and must be completed and returned to school.

Yours faithfully

Mrs K. Pritchard  
SENDCo/Associate Assistant Principal

**REPLY SLIP TO: MRS K PRITCHARD – Komaru Outdoors Trip, Thursday 19<sup>th</sup> July 2018. Please return the reply slip by 22<sup>nd</sup> June 2018.**

Name: \_\_\_\_\_ Form: \_\_\_\_\_

Please tick the relevant statements:

- I give permission for my son to attend Komaru Outdoors Centre on Thursday 19<sup>th</sup> July 2018 and enclose my £25 payment. My son qualifies for Pupil Premium funding yes/no.
- My son does not wish to attend the trip to Komaru Outdoors Centre.
- My son will require a place on the mini bus and I have made the necessary arrangements for his journey home from school.
- I agree to drop off and collect my son at the meeting point at Knowsley Safari Park.
- My son will bring appropriate clothing and footwear, plus food and drink for the day, including a packed lunch.

Please detail below any allergies or dietary requirements should a bush craft tasting session be arranged:

Signed: \_\_\_\_\_ (parent/carer)      Date: \_\_\_\_\_