

Ref: 098/18

September 2018

Dear Parent/Carer

Members of staff from the History Department are planning to take an excursion to Berlin for A- level and GCSE Students. The visit will take place between Sunday 24th February and Wednesday 27th February 2019. This will involve a Third Reich Walking Tour of Berlin, including SS & Gestapo Headquarters, Hitler's Bunker, The Berlin Dungeons, a visit to the Story of Berlin and Nuclear Bunker, Reichstag Dome visit and Charlottetburg Palace tour. We will travel by air from Liverpool John Lennon Airport- students will be meeting their teachers at the airport. Your son **must have a valid passport** in order to take part in this excursion.

We intend to take 40 pupils, and places will be allocated on a first come, first served basis. Priority will be given to those students who have taken part in previous excursions and displayed exemplary behaviour or A-Level students who have shown excellent commitment to the course. Students may take **only hand luggage** on this excursion.

The visit will cost £370.00, which covers all excursions, transport, breakfasts and evening meals. The cost also includes evening meals at the Hofbrauhaus and the Berlin Hard Rock Café. Your son should require only a minimum amount of spending money for food at lunchtime, although there will be time for some souvenir shopping.

In line with our Charging Policy, pupils for whom we receive Pupil Premium funding (eg those entitled, or previously entitled, to Free School Meals) will have £100.00 paid by St Margaret's. Therefore, the cost will be £270.00. However, a non-refundable deposit must still be paid.

A **non-refundable** deposit of £70.00 will be required in order to secure your son's place on the excursion. All payments must be paid via Parentmail +Pay. The payment schedule will be added to your +Pay account when the reply slip is returned to school and your son has been allocated a place. You may clear the entire balance in one payment or follow the instalment plan below:

Deposit: £70.00
15th October: £100.00
26th November: £100.00
7th January : £100.00

Please also note that the GCSE and A Level examinations take priority and that all work must be up to date before they are allowed to take part in the excursion. In order to reserve your son's place, please complete the permission slip below and return it to Miss Evans in room 22 as soon as possible with the deposit. We hope that you will support this activity and take this opportunity to further your son's Historical understanding!

Should you have any further questions, please contact me at school on 427 1825, or via email mevans@stmargaretsacademy.com.

Yours sincerely

Miss M Evans
Excursion Leader.

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REPLY SLIP – TO: MISS EVANS Berlin 2019

Student: _____

Form: _____

I understand and accept the contents of the above letter, and give permission for my son to take part in the visit to Berlin. I will pay the **non-refundable deposit of £70** via ParentMail +Pay.

Signed _____ (parent/carers)

Date: _____