

Ref 077/17

7th September 2017

Dear Parent/Guardian

MUSIC DEPARTMENT

Instrumental music lessons are available for the academic year 2017-2018 and your son has expressed a wish to begin/continue instrumental tuition in school. If you wish him to take advantage of this facility, please complete the **MUSIC TUITION APPLICATION** on the envelope provided (even if you are paying online) and return to school immediately via your son.

The following fees are required **each term** for the instruments below (Sept 2017, Jan 2018, April 2018):

<u>Standard fee</u> £90 (£7.50 per lesson)	<u>Shared between 2</u> £45 (£3.75 per lesson)	<u>Year 7 Only</u> £36 (£3 per lesson)
Piano	Guitar (shared lesson – must be arranged with music staff)	Year 7 offer – group brass
Guitar		Year 7 offer - group strings
Drum kit		Year 7 offer – group singing
Voice		
Brass (including trumpet, trombone, horn, euphonium etc.)		
Woodwind (including flute, clarinet, saxophone)		
Strings (including violin, viola, cello)		

Instrumental timetables are provided by the peripatetic staff and can be found on the music notice board opposite the drama hall. All instrumental lessons are twenty minutes long. It will be your son's responsibility to check his time from week to week and remember to attend his lesson on time. Please note that the lesson times will change from week to week to avoid students missing the same curriculum lessons, so it is imperative your son is organised about checking his lesson time at the beginning of the week. Lessons must be paid for if your son does not attend but you will not be charged for a lesson cancelled due to staff absence.

Can you please ensure that the appropriate fee is handed to the **school office** in the envelope provided. Fees can be paid by cash or cheque (*cheques should be made payable to St Margaret's Academy*) or via Parentmail (+Pay) we have in school. If you wish to pay online via Parentmail (+Pay) please return the envelope with the +pay box checked, and you will be notified by email when your parentmail account has been updated to accommodate this option. Prompt payment following this would be appreciated.

Music tuition will commence for your son on receipt of the appropriate fee.

Please note that a full term's notice must be given, in writing, if your son wishes to discontinue his instrumental tuition. Failure to do this will result in payment needed for unattended lessons.

Please note that all lessons are individual lessons unless agreed in advance with myself.

Yours sincerely

Miss C Smith
Director of Music.