

Ref: 085/17

18th September 2017

Dear Parent/Carer

Geography Field Trip to Snowdonia – October 2017 – Final Payment

I write to you in regards to the Snowdonia Field Trip taking place on Friday 20th October until Sunday 22nd October, 2017.

I am now in a position to ask for the final payment of £100.00 for this trip. This payment can be made via Parentmail (+Pay) we have in school, or by cash/cheque (*cheques should be made payable to St Margaret's Academy School Fund*). Please circle how you will make the payment on the return slip below.

Closer to the time of the trip, I will be sending home information on what equipment needs to be brought along with meeting times etc. Parents/carers will be required to complete and return a medical consent form, detailing any medical issues, medication taken, dietary requirements and so on. I would welcome students to come to see me as soon as possible if there is anything I need to know in regard to this so that I am aware in plenty of time.

Any questions you may have feel free to email me: kwilliams@stmargaretsacademy.com

Yours faithfully

Mrs K Williams
Head of Geography/Trip Leader

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REPLY SLIP To Mrs Williams – Geography Field Trip to Snowdonia – October 2017 Final Payment

Student: _____

Form: _____

I will make payment of £100.00 via Parentmail (+Pay) or enclose cash/chq for £100.00 (please circle as appropriate).

Signed: _____ (parent/carers)

Date: _____