

Our Ref: 031 15

March 2015

Dear Parent/Carer

Year 10 Progress Tests – April 2015

The venue for all examinations is the **Exam Hall** unless otherwise indicated. Seat numbers for each exam will be on the exam noticeboard in the covered way prior to the exam. Candidates should be in their seats when they have an exam at the following times:-

Morning 9.00 a.m. (after registration)

After Break As soon as break ends

Afternoon Immediately after Period 4 registration

Please refer to the Examination Timetable overleaf. On any occasion when a student does **not** have an exam, he should follow his **normal timetable** for that time. **All** boys should be equipped with black pen (+ spare), pencil (+ spare), ruler, rubber, angle-measurer, compasses, and a calculator. These should be contained in a **Clear** pencil case or plastic bag.

Mobile phones, personal TV's/stereo's, iPods, and MP3 players are not permitted in the examination hall. Any of the above discovered will lead to cancellation of the marks for that paper. Examination boards invariably take drastic action against students who break these rules. Last year some students failed GCSE for this reason. Please impress this upon your son.

Please complete and return the attached reply slip to acknowledge receipt of this information and return it to the school office.

Yours sincerely

R Kingston
Head of Year

J Anders
Examination Officer

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For the attention of Mr Kingston – Head of Year 10

Student's Name _____ Form _____

I acknowledge receipt of your letter and timetable in connection with the Year 10 Internal Examinations in April 2015.

Signed _____ Date _____