

Our Ref: 049 15

March 2015

Dear Parent/Carer

**MUSIC DEPARTMENT – REMINDER OF PAYMENT OF FEES**

Your son has expressed a wish to begin/continue instrumental tuition in school. If you wish him to take advantage of this facility, please complete the **MUSIC TUITION APPLICATION** below and return to school immediately via your son.

**The lesson fees are now overdue and another bill will be due after Easter.**

Lessons are arranged by the individual teacher on a weekly basis and your son will be informed on which day his lesson will take place. The individual lessons last for twenty minutes and are charged as follows:

- £90 per term (£7.50 per lesson) for all individual lessons on guitar, piano, woodwind and drums.
- £45 for pre-arranged shared guitar lessons.
- £36 for shared strings/beginner brass as a one year introductory offer.

Fees must be paid before commencement of lessons i.e. at the start of each term. This will be September 2014, **January 2015** and April 2015.

**Please note that a full term's notice must be given, in writing, if your son wishes to discontinue his instrumental tuition.**

Lessons must be paid for if your son does not attend but you will not be charged for a lesson cancelled due to staff absence. Could you please ensure that the appropriate fee is brought to school next week and given to Miss Wilson (in the TA office near to the referral room). Music tuition will commence for your son on receipt of the appropriate fee.

Please note that all lessons are individual lessons unless agreed in advance with myself.

Yours sincerely

**Miss C Smith**  
**Director of Music**

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**MUSIC TUITION APPLICATION**

Name: \_\_\_\_\_ Form: \_\_\_\_\_ Instrument: \_\_\_\_\_

**INDIVIDUAL LESSONS- £90 per term**

**SHARED LESSONS (Agreed) -£45 per term**

**SHARED STRING/BRASS LESSONS -£36 per term**

I/we wish for the above named student to commence/continue Music tuition.

I enclose a cheque/cash for £90/£45/£36 for the Spring Term (January - April) and agree to the above conditions. Please make cheques payable to **St Margaret's Academy**

Signed: \_\_\_\_\_ (parent/carers) Date: \_\_\_\_\_