

Our Ref: 168 15

30th November 2015

Dear Parent/Carer

As you will be aware, part of your son's GCSE PE exam includes an Analysis of Performance presentation. Your son was unable to complete his presentation on the specified day as he was (delete as appropriate):

- attending a school trip
- ill
- lacking in the quality required
- not ready to present (unprepared)

For this reason he is required to stay at school on Thursday 3rd December to complete his assessment. He will be given an allocated time between 2.30 and 4.30pm. Non-attendance will result in failure to complete the assessment and he will receive zero marks for this section.

Please ensure that your son is prepared and able to complete their assessment on Thursday and return the slip below to confirm that you are aware that he will be staying behind to do so and return to me by Wednesday 2nd December 2015.

If you have any questions regarding your son's assessment, please do not hesitate to contact me or his class teacher.

Yours sincerely

Mrs N Dunne
Head of Physical Education

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Consent Slip GCSE P.E. Assessment

Name: _____

Form: _____

Please tick which sessions will be attended:

I consent to my son completing his GCSE P.E assessment on Thursday 3rd December between 2.30- 4.30pm.

I am aware that non-attendance will result in no marks being awarded for this exam.

Signed: _____ Parent/Carer

Date: _____