

Our Ref: 117/14

5th September 2014

Dear Parent/Carer

I have reserved tickets for 140 students in Year 7 to see “**Little Red Riding Hood**” at the Everyman Theatre, Hope Street, Liverpool, on **Wednesday 17th December** at 1.30pm.

There is no cost for this visit for your son

Theatre visit arrangements are as follows:

Year 7 will travel in hired buses to the Everyman Theatre, leaving St Margaret’s at 12.45pm, after an early lunch. At the end of the pantomime (precise time to be confirmed), the students will be transported back to St Margaret’s for approximately 5.00pm.

Please return the **REPLY SLIP**, in the **ENVELOPE PROVIDED** to your son’s **ENGLISH TEACHER** by **FRIDAY, 19th SEPTEMBER**.

Yours faithfully,

Mrs. R Moorcroft
Key Stage 3 Co-ordinator
Trip Organiser

If students wish to make their own way home from the Everyman Theatre, they may do so ONLY IF I HAVE RECEIVED A SIGNED LETTER TO THIS EFFECT, PRIOR TO THE VISIT. I WILL NOT BE ABLE TO ACCEPT LETTERS ON THE DAY OF THE THEATRE VISIT.

REPLY SLIP TO BE RETURNED TO YOUR SON’S ENGLISH TEACHER

Student Name: _____ Form: _____

I give permission for my son to travel by hired coach to the Everyman Theatre on 17th December.

Signed _____ (parent/carer) Date: _____