

Our Ref: 139 13

13<sup>th</sup> September 2013

Dear Parent/Carer

**REVIEW DAY 19<sup>TH</sup> SEPTEMBER 2013**

I trust that your son is settling in well at St Margaret's and that he is getting used to the new school routines. It was good to meet so many of you at the Year 7 Eucharist on Wednesday evening; I hope that you enjoyed the service and that the opportunity informally to meet your son's form tutor and Head of Year was a useful one.

At St. Margaret's we currently host a Review Day at the start of the autumn term. Lessons are not taught on Review Day; instead each student in Years 8 to 11 has a short consultation and planning session with a form tutor or designated member of the teaching staff.

The purposes of each such meeting are:

- to discuss that student's academic progress, using the results from his end of term report from the previous year;
- to help him to make plans for improving his levels/grades;
- to consider the developments of his personal qualities;
- to give him a chance to mention any worries or problems he is experiencing in relation to his work and progress; and
- to discuss his existing targets for and to set new targets for the next academic year (to be recorded in his planner).

Having only just begun his time at St. Margaret's, it is not possible to complete a review of Year 7 boys' prior achievement or discuss their end of term reports. It is also too early in the year to give meaningful feedback on their progress thus far. We have therefore taken the decision that Year 7 students will not participate in this Review Day and therefore will not be expected to attend school on that day. If you have any concerns about these arrangements please contact Mrs Denise Hart, Head of Year 7, at school.

The Year 7 Parent Consultation evening is scheduled for Tuesday 11<sup>th</sup> February. At that point we hope all our students will have fully settled in to St. Margaret's and subject teachers will be able to discuss your son's progress in greater detail.

We look forward to working with you to help your son develop academically, spiritually and personally over the months and years ahead.

If I can be of any further assistance, please do not hesitate to contact me.

Yours faithfully



Mr G Richards

Assistant Principal – Data & Intervention